

CITY OF BERKLEY
BEAUTIFICATION ADVISORY COMMITTEE

MINUTES OF MEETING
Wednesday, May 28, 2025
6:30 P.M. 2nd Floor Public Safety Building

PRESENT: Dan Mihaescu (Chair)
Gary Elrod (Vice Chair)
Stephen Bard (Secretary)
Ethan Fogle
Lynn Khadra

IN ATTENDANCE: Greg Patterson (City Council Liaison)
Shawn Young (Staff Liaison)

**EXCUSED
ABSENCES** Taylor Bellopatrick
Jeremy Coan
Anela Mihaescu

ABSENCES:

AGENDA

1. Approval of Agenda
2. Approval of Minutes April 23, 2025
3. Adopt A Garden
4. Edge Sidewalk Campaign
5. Chore Program
6. Landscapes of the Year
7. Smoke Trees in Friend's Park
8. Staff Liaison Update – Shawn Young
9. Other Items
10. Adjourn

Meeting was called to order at 7:04.

- 1. Agenda for the Meeting was approved**

2. Minutes of the April 23, 2025 Meeting were approved

3. Adopt a Garden

The Members briefly reviewed a draft of the Adopt a Garden application that Taylor prepared. The Members will review more in depth and make proposed changes at the next meeting. Shawn informed that the GIS map will be available by the end of June which will be used to track the locations of the gardens. The application will be shared via Facebook groups. Dan mentioned that the berkleybac@gmail e-mail address is available and will be used in the Adopt a Garden program and other BAC efforts.

4. Edge Sidewalk Campaign

Dan informed the Committee that Caitlin will update the posting for the Edge Sidewalk Campaign. Caitlin is also working on a volunteer list for BAC beautification efforts.

5. Chore Program

Shawn distributed a list of residents who have enrolled in the program. Members volunteered to look at some of the addresses and assess any potential assistance to those residents.

6. Landscapes of the Year

Dan mentioned that he received a call from a representative of Oxford Towers stating that they would like to be considered for Landscapes of the Year recognition. Gary will call the representative and communicate the program to them. Members agreed to look for properties to nominate for recognition for Landscapes of the Year.

7. Smoke Trees in Friend's Park

Shawn will get approval regarding planting the smoke trees at Friend's Park. Dan will consider discounts when seeking the best supplier.

8. Staff Liaison Update – Shawn Young

Shawn informed the Committee that there will be 200 trees available for this year's planting and that the list should be finalized sometime in August. There was a discussion as to how to communicate the program to residents in addition to current social media posts. The Committee agreed to do a "Tree Walk" placing flyers on resident's doors in areas of low tree presence based on the most recent Tree Canopy Study.

9. Other Items

The Committee decided to have the focus of the Holiday Luminary Project in Bacon Park. The Committee will aim to have the order completed and ready to sell by November 1st.

The Committee decided to use Google documents to track projects such as the Holiday Spirit Awards, Landscapes of the Year, etc.

The Committee agreed to meet at 10:00 am at the Public Safety Building to perform a clean of the entrance and then decide on other projects for that day.

Next Meeting scheduled for June 25th on the 2nd Floor of the Public Safety Building at 6:30 pm.

10. Meeting adjourned at 7:49.

Minutes prepared by: Stephen Bard, (Secretary) on June 4th, 2025.